

# Brookwood Elementary PTA

## General Meeting

### May 18, 2021

**Call to Order:** The Brookwood Elementary PTA virtual Executive Board Meeting was called to order at 7:07pm by President Shilo Holder. A quorum was present as required by PTA bylaws.

**Inspiration:** Shilo shared that she's been working as a substitute at Brookwood this year and often plays The Game of Quotes with her classes. Jen George won a Starbucks gift card after a fun round.

**Secretary's Report** - Shilo Holder shared her screen with the minutes of the last Executive Board Meeting held on April 20, 2021. Teri Moore asked for review of the minutes and opened to questions or changes. No questions were asked or changes requested, so the minutes were adopted as presented.

**Treasurer's Report** - Shilo shared the Treasurer's Report and Jen George provided a review. We currently have a \$53,000 balance. We've been doing "happy" spending by reimbursing money for classroom supplies to teachers. We're in a good place to begin next year. Jen gave thanks to all the committee chairs for staying on budget during such a tight financial year.

#### **Committee Reports -**

**Spring Teacher Luncheon:** Kim Bennett shared that even with some unexpected events, the luncheon went well thanks to those willing to pitch in at the last minute to execute a very well-planned luncheon. Zoe's did a great job catering the lunch and at a great price.

**School-Wide End of Year Celebration:** A school-wide "It's Summer!" celebration is scheduled for May 25th. School-wide goodie bags will be created for all students (digital and in-person). Just as with the winter party, digital students will celebrate digitally with the class. Digital students will have the option to pick up the picnic lunch (at no cost) through the Colt Cafe drive thru. More information will be sent from teachers and room reps.

**5th Grade Celebration:** Committee Chair, Jen George, reviewed the upcoming days and events planned to honor the 5th grade class. **5.20, 5.21 & 5.24:** Promotion - One class at a time with a reception following (nine classes in total). **5.25:** 5th Grade Celebration with a special lunch and rotation through several different activities. **5.26:** 5th Grade Hallway Parade.

Shilo then reviewed the various PTA positions that are available. All the positions and their responsibilities are posted on the website.

Shilo presented the proposed candidates for the 2021-2022 Executive Board and asked if there were any other further nominations. None were given. The nominations were closed and the following officers were elected by vote.

Co - Presidents - Jenny Daniels and Tiffany Washington

Co - Vice President - Kendra Scruggs

Secretary - Jen George

Treasurer - Teri Moore

With no further comments or questions, the meeting adjourned at 7:50pm.

Teri Moore, Secretary, May 18, 2021